

## VOLUNTEER ROLE



*Service Name Trading*

Volunteer Role	EventsTrading Assistant
Where	Based at The Old Town Hall 105 High Street Rickmansworth WD3 1AN
Reporting to	Rose Kreloff
Day/Time	As required by the event
Why	To raise money for the charity by running stalls at local events and car boot sales
Main Tasks	To find out about and propose local events at which the charity might take a pitch To collect donations for sale and take them to the event To man the stall at the event To promote Watford Mencap in a positive light in all dealings with the general public To return unsold items and money collected to the Old Town Hall
Skills required	Use of own car, with business insurance Reasonable amount of physical strength Able to take direction and work with minimum supervision To be careful and methodical To be honest and reliable
Commitment	As required by the event but expected to be around 3-4 hours once a month
Training available	Yes
Contact details	Rose Kreloff 01923 713627